

Position : Head of Chaplaincy
Reports to : Private Education Director (PED)

Location : Petaling Jaya



Council Of Education

Description:

The Chaplaincy Head role in the Methodist Council of Education (MCOE) reports to the Private Education Director (PED) and works closely with the Chairman of MCOE (Bishop of the Methodist Church Malaysia). The Chaplaincy Head is responsible for the development and implementation of the Christian ethos, behaviours and values inculcated and integrated into the educational mission of the Methodist Church in the MCOE portfolio of international, private and government-assisted schools.

The mission and goals of the MCOE include:

- Nurture successive generations of students who are marked by the fear of God, respect for fellow humans and God's creation, wholesomeness in emotional and intellectual maturity, and Christian attributes of faith, love and sacrifice
- Enable the students to grow into adults who are empowered to live with wisdom and humility, justice and integrity, and courage and selflessness, both as private individuals and as citizens of our multi-ethnic and multi-religious nation
- Infuse in students of the Christian faith a growing love for God and His Word and ever-deepening obedience to Jesus Christ.

Principal Duties:

- Lead the development and implementation of an age-appropriate spiritual development framework and programmes in tandem with the intellectual, emotional, physical and social development of students at Wesley Methodist School.
- Coordinate the planning of school Christian ministries and activities (for example Chapel Boys' and Girls' Brigade, Christian Fellowship and Union) to be in-line with the overall MCOE spiritual development framework.
- Inculcate, integrate, coordinate and contribute to the teaching methods and learning processes of the relevant spiritual development curriculum at the school
- Coordinate the pastoral care ministry at school for all communities and contribute to the improvement of the pastoral care ministry
- Establish a network amongst the schools for Chaplains, the SCSC and the local churches.
- Training of the school chaplains, SCSC and teachers
- Collaborate with the Bishop to appoint Chaplains and SCSC chairpersons in each of the schools

Preferred Skills & Qualifications:

- Experience in Ministry & Theological Education
- Pastoral care

Requirements:

- Master's or Doctorate in Theological Studies
- Excellent written and verbal communication skills
- Proven experience in Pastoral Management
- Strong multitasking, and decision-making skills
- Willingness and ability to travel